

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 06 March 2017

<b>Portfolio:</b>	Leisure and Community
<b>Subject:</b>	<b>Holly Hill Play and Recreational Facilities – Award of Contract</b>
<b>Report of:</b>	Director of Operations
<b>Strategy/Policy:</b>	Leisure Strategy
<b>Corporate Objective:</b>	Leisure for Health and for Fun

#### **Purpose:**

This report seeks to award the contract for the design, supply and installation of new play and recreational equipment on the open space next to Holly Hill Leisure Centre.

#### **Executive summary:**

In March 2015 the Executive approved a three year play area improvement programme utilising Section 106 developer contributions for play and recreation. Identified in year three of the programme was the provision of a new children's play area on the open space next to Holly Hill Leisure Centre.

The Executive approved a further sum in October 2016 for the provision of a multi-use games area (MUGA), outdoor gym equipment and landscaping to accompany the children's play area.

Tenders have been received and evaluated and it is recommended that a contract be awarded to the supplier that achieved the highest overall combined score as detailed in the appended evaluation matrix.

#### **Recommendation/Recommended Option:**

That the Executive awards a contract to the contractor who submitted the most economically advantageous tender for the provision of play and recreational equipment.

**Reason:**

To provide new play and recreational facilities for local children and young people.

**Cost of proposals:**

The cost of the proposals is £264,993. This can be met from available Section 106 developer contributions for play and recreation.

**Appendices:**

Appendix A – Confidential: Tender Prices and Evaluation;  
Appendix B – Confidential: Summary of tender evaluation.

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### Executive Briefing Paper

<b>Date:</b>	06 March 2017
<b>Subject:</b>	<b>Holly Hill Play and Recreational Facilities – Award of Contract</b>
<b>Briefing by:</b>	Director of Operations
<b>Portfolio:</b>	Leisure and Community

#### INTRODUCTION

1. As part of the Play Area and Open Space Improvement Programmes the Council will be providing new children's play area, multi-use games area and outdoor gym equipment on the open space next to Holly Hill Leisure Centre.
2. The total cost to undertake all of the required works is £264,993 and this can be funded using available Section 106 developer contributions for play and recreation.
3. A series of consultation exercises have been undertaken with local schools and residents to help identify what items of equipment are required to help ensure the needs of the community are met.
4. An invitation to tender for this project was issued on 1 November 2016 via the South East Business Portal.

#### EVALUATION PROCESS

5. The contract documents defined a pre-determined scoring mechanism whereby tenders are assessed on price, service and quality, including play value.
6. The tender submissions were evaluated and the scores weighted as specified in the invitation to tender. The scores and ranking for all six tenders received are presented in the confidential Appendix A.
7. Based on the evaluation of the tenders received, the six bids have been ranked in order of economic advantage to the Council. The supplier that achieved the highest overall combined score is recommended for the award of the contract.

#### FINANCIAL IMPLICATIONS

8. The works and charges associated with this contract can be financed from Section 106 developer contributions.
9. Within the tender sum there is an allowance of £10,000 for contingencies.

## **CONCLUSION**

10. That a contract be awarded to the contractor which achieved the highest overall combined score.

### **Enquiries:**

For further information on this report please contact Emma Watts. Ext. 4440